



MONTGOMERY COUNTY  
ECONOMIC DEVELOPMENT  
CORPORATION MARYLAND



**Montgomery County Economic Development Corporation**  
Executive Committee Meeting  
December 1, 2025  
via Zoom

The following Committee members were present:

Elana Fine, Chair – VWG Wealth Management  
Jennifer Hsin, Vice Chair – CNF Investments/University of Maryland  
Devang Shah, Treasurer – Shah & Kishore

The following attendees were present, consistent with the requirements of the Open Meetings Act and in accordance with the Corporation's Bylaws:

Jill Brooks, Interim COO

*Ms. Fine called the meeting to order at 4:05 pm. A quorum of the Committee members was present.*

**Approval of Minutes**

The committee agreed to approve the November 3<sup>rd</sup> meeting minutes at the next Executive Committee Meeting on January 5<sup>th</sup>, due to a discrepancy in the closed session statement that needed to be updated.

**New Business**

*CEO Transition Plan*

Ms. Fine gave an overview of Mr. Jared Smith's schedule for his first week, starting December 8, 2025. The committee discussed in detail special events happening the week Mr. Smith is arriving and who will be in attendance as well as what media interviews will be taking place. The team discussed future introductions that should also be focused on over the next 30, 60 and 90 days.

**Old Business**

*Follow up from November Board of Directors Meeting*

Ms. Fine gave a brief overview of the site selection process from the last Board Meeting and next steps on bringing Mr. Smith up to speed on this process.

**Closed Session**

*Mr. Shah moved to enter closed session at 4:56 pm pursuant to § 3-305 to discuss personnel. Ms. Hsin seconded the motion. The motion passed unanimously.*

The closed session concluded at 5:15 pm.

**Adjournment**

The meeting adjourned at 5:15 pm.